

Marnebek School Cranbourne	Student Wellbeing and Engagement Policy	
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Help for non-English speakers

If you need help to understand the information in this policy, please contact the office and ask for a member of our Child Safe Team.

PURPOSE

The purpose of this policy is to ensure that all students and members of our school community understand:

- (a) our commitment to providing a safe and supportive learning environment for students
- (b) expectations for positive student behaviour
- (c) support available to students and families
- (d) our school's policies and procedures for responding to inappropriate student behaviour.

Marnebek School is committed to providing a safe, secure and stimulating learning environment for all students. We understand that students reach their full potential only when they are happy, healthy and safe, and that a positive school culture, where student participation is encouraged and valued, helps to engage students and support them in their learning. Our school acknowledges that student wellbeing and student learning outcomes are closely linked.

The objective of this policy is to support our school to create and maintain a safe, supportive and inclusive school environment consistent with our school's values.

SCOPE

This policy applies to all school activities, including camps and excursions.

DEFINITION

Student wellbeing can be defined as a state of positive psychological functioning that allows students to thrive, flourish and learn. Student wellbeing is promoted through a positive school ethos and environment as well as excellent classroom teaching and learning.

CONTENTS

1. School profile
2. School values, philosophy and vision
3. Wellbeing and engagement strategies

<p>Marnebek School Cranbourne</p>	<p>Student Wellbeing and Engagement Policy</p>	
---------------------------------------	--	---

4. Identifying students in need of support
5. Student rights and responsibilities
6. Student behavioural expectations
7. Engaging with families
8. Evaluation

POLICY

1. School profile

Marnebek School is a specialist P-12 school delivering highly individualised educational programs for students with disabilities, high support needs and/or developmental challenges. Our vast network of dedicated educators, occupational therapists, speech therapists, social workers and psychologists work together to provide a supportive learning community that enables our students to embrace learning.

Our classroom environments are designed to support the individual needs of the student cohort, providing an appropriate mix of sensory and visual engagement. We use technology to personalise education, ensuring no student is left behind.

Marnebek focuses on more than just developing the intellect. We build our students' social, emotional and physical wellbeing too, empowering them to become active and valued members of society.

The Marnebek community is committed to providing individualised, challenging and rewarding learning experiences for all our students, ensuring their unique learning needs are met and their full potentials reached

2. School values, philosophy and vision

Our Vision

Our vision is to create a stimulating and engaging environment that enables students to embrace learning and achieve their full potential. We do this by building students' social, emotional and physical wellbeing, empowering them to become active and valued members of their community.

Our Mission

Our mission is to provide a supportive learning community where everyone is encouraged to be responsible, safe, respectful and resilient. Through engaging educational programs, we aim to produce active learners who are ready for the future.

Our Values

<p>Marnebek School Cranbourne</p>	<p>Student Wellbeing and Engagement Policy</p>	
---------------------------------------	--	---



We strive to show our values of Resilience, Respect and Responsibility in all aspects of our school community.

Resilience we hold ourselves and each other to account within our school community.

Respect we value others and accept everyone's differences across our school community.

Responsibility we are honest, ethical and transparent throughout our school community.

3. Wellbeing and engagement strategies

Marnebek School has developed a range of strategies to promote engagement, an inclusive and safe environment, positive behaviour, and respectful relationships for all students in our school. We recognise the importance of student friendships and peer support in helping children and students feel safe and less isolated. We acknowledge that some students may need extra social, emotional or educational support at school, and that the needs of students will change over time as they grow and learn.

Our school intent is to have an unrelenting focus on increasing students Literacy and Numeracy skills throughout our strategic plan. Our rationale is based on the school's self-evaluation report which highlighted under the FISO area of Excellence in Teaching and Learning fell in the emerging category. We aim to build the capacity of our teachers to increase student skills in literacy and numeracy and access to improved communication.

Over the 4 year Strategic Plan our rationale is to focus on building staff capacity in high quality teaching for students with a range of disabilities, to set high expectations of professional teaching standards and to empower staff to be resilient employees, to own the professional responsibility of student learning and respectfully collaborate as colleagues to build a strong community and positive school culture.

Universal strategies

Marnebek School Cranbourne	Student Wellbeing and Engagement Policy	
-------------------------------	---	---

We do this by:

- high and consistent expectations of all staff, students and parents and carers
- prioritising positive relationships between staff and students, recognising the fundamental role this plays in building and sustaining student wellbeing
- creating a culture that is inclusive, engaging and supportive and that embraces and celebrates diversity and empowers all students to participate and feel valued
- welcoming all parents/carers and being responsive to them as partners in learning
- analysing and being responsive to a range of school data such as attendance, Attitudes to School Survey, parent survey data, student management data and school level assessment data
- teachers at Marnebek School use Respectful Relationships framework to ensure an explicit, common and shared model of instruction to ensure that evidenced-based, high yield teaching practices are incorporated into all lessons
- teachers at Marnebek school adopt a broad range of teaching and assessment approaches to effectively respond to the diverse learning styles, strengths and needs of our students and follow the standards set by the Victorian Institute of Teaching
- our school’s Statement of Values and School Philosophy are incorporated into our curriculum and promoted to students, staff and parents so that they are shared and celebrated as the foundation of our school community
- carefully planned transition programs to support students moving into different stages of their schooling
- positive behaviour and student achievement is acknowledged in the classroom, and formally in school assemblies and communication to parents
- Monitoring student attendance and implement attendance improvement strategies at a whole-school, cohort and individual level
- Students are encouraged to speak with their teachers, Year Level Coordinator, Assistant Principal and Principal whenever they have any questions or concerns.
- creating opportunities for cross—age connections amongst students through school activities
- all students are welcome to self-refer to the School Nurse, Wellbeing Leading Teacher, Assistant Principal and Principal if they would like to discuss a particular issue or feel as though they may need support of any kind. We are proud to have an ‘open door’ policy where students and staff are partners in learning
- Engaging in school wide positive behaviour support with our staff and students, which includes programs such as:
 - Respectful Relationships
 - Police in Schools
 - Safe Schools

<p>Marnebek School Cranbourne</p>	<p>Student Wellbeing and Engagement Policy</p>	
---------------------------------------	--	---

- programs, incursions and excursions developed to address issue specific needs or behaviour (i.e., anger management programs)
- opportunities for student inclusion (i.e., sports teams, clubs, recess and lunchtime activities)
- buddy programs, peers support programs
- measures are in place to empower our school community to identify, report and address inappropriate and harmful behaviours such as racism, homophobia and other forms of discrimination or harassment.

Targeted strategies

We do this by:

- Koorie students are supported to engage fully in their education, in a positive learning environment that understands and appreciates the strength of Aboriginal and Torres Strait Islander culture – refer to our Child Safe Code of Conduct.
- our English as a second language students are supported through our EAL program, and all cultural and linguistically diverse students are supported to feel safe and included in our school.
- we provide a positive and respectful learning environment for our students who identify as LGBTIQ+ and follow the Department’s policy on [LGBTIQ Student Support](#)
- all students in Out of Home Care are supported in accordance with the Department’s policy on [Supporting Students in Out-of-Home Care](#) including being appointed a Learning Mentor, having an Individual Learning Plan and a Student Support Group (SSG) and being referred to Student Support Services for an Educational Needs Assessment
- students with a disability are supported to be able to engage fully in their learning and school activities in accordance with the Department’s policy on [Students with Disability](#), such as through reasonable adjustments to support access to learning programs, consultation with families and where required, student support groups and individual education plans
- wellbeing and health staff will undertake health promotion and social skills development in response to needs identified by student wellbeing data, classroom teachers or other school staff each year
- staff will apply a trauma-informed approach to working with students who have experienced trauma
- students enrolled under the Department’s international student program are supported in accordance with our legal obligations and Department policy and guidelines at: [International Student Program](#)

Individual specific strategies:

<p>Marnebek School Cranbourne</p>	<p>Student Wellbeing and Engagement Policy</p>	
---------------------------------------	--	---

Marnebek School implements a range of strategies that support and promote individual engagement. These can include:

- building constructive relationships with students at risk or students who are vulnerable due to complex individual circumstances
- meeting with student and their parent/carer to talk about how best to help the student engage with school
- developing an Individual Learning Plan and/or a Behaviour Support Plan
- considering if any environmental changes need to be made, for example changing the classroom set up
- referring the student to:
 - school-based wellbeing supports
 - Student Support Services
 - Appropriate external supports such as council based youth and family services, other allied health professionals, headspace, child and adolescent mental health services or Child First

Where necessary the school will support the student's family to engage by:

- being responsive and sensitive to changes in the student's circumstances and health and wellbeing
- collaborating, where appropriate and with the support of the student and their family, with any external allied health professionals, services or agencies that are supporting the student
- monitoring individual student attendance and developing an Attendance Improvement Plans in collaboration with the student and their family
- engaging with our regional Koorie Engagement Support Officers
- running regular Student Support Group meetings (1x per term) for all students:
 - with a disability
 - in Out of Home Care
 - with other complex needs that require ongoing support and monitoring.

4. Identifying students in need of support

Marnebek School is committed to providing the necessary support to ensure our students are supported intellectually, emotionally and socially. The Child Safe team plays a significant role in developing and implementing strategies help identify students in need of support and enhance student wellbeing. Marnebek School will utilise the following information and tools to identify students in need of extra emotional, social or educational support:

- personal, health and learning information gathered upon enrolment and while the student is enrolled

<p>Marnebek School Cranbourne</p>	<p>Student Wellbeing and Engagement Policy</p>	
---------------------------------------	--	---

- attendance records
- academic performance
- observations by school staff such as changes in engagement, behaviour, self-care, social connectedness and motivation
- attendance, detention and suspension data
- engagement with families
- self-referrals or referrals from peers

5. Student rights and responsibilities

All members of our school community have a right to experience a safe and supportive school environment. We expect that all students, staff, parents and carers treat each other with respect and dignity. Our school's Statement of Values highlights the rights and responsibilities of members of our community.

Students have the right to:

- participate fully in their education
- feel safe, secure and happy at school
- learn in an environment free from bullying, harassment, violence, racism, discrimination or intimidation
- express their ideas, feelings and concerns.


Students have the responsibility to:

- participate fully in their educational program
- display positive behaviours that demonstrate respect for themselves, their peers, their teachers and members of the school community
- respect the right of others to learn.

Students who may have a complaint or concern about something that has happened at school are encouraged to speak to their parents or carers and approach a trusted teacher or a member of the school leadership team. Further information about raising a complaint or concern is available in our Complaints Policy.

6. Student behavioural expectations and management

Behavioural expectations of students are grounded in our school's Values of Respect, Resilience and Responsibility.

<p>Marnebek School Cranbourne</p>	<p>Student Wellbeing and Engagement Policy</p>	
---------------------------------------	--	---

Violence, bullying, and other offensive and harmful behaviours such as racism, harassment and discrimination will not be tolerated and will be managed in accordance with this policy. Bullying will be managed in accordance with our Bullying Prevention Policy.

When a student acts in breach of the behaviour standards of our school community, Marnebek School will institute a staged response, consistent with the Department’s policies on behaviour, discipline and student wellbeing and engagement. Where appropriate, parents will be informed about the inappropriate behaviour and the disciplinary action taken by teachers and other school staff.

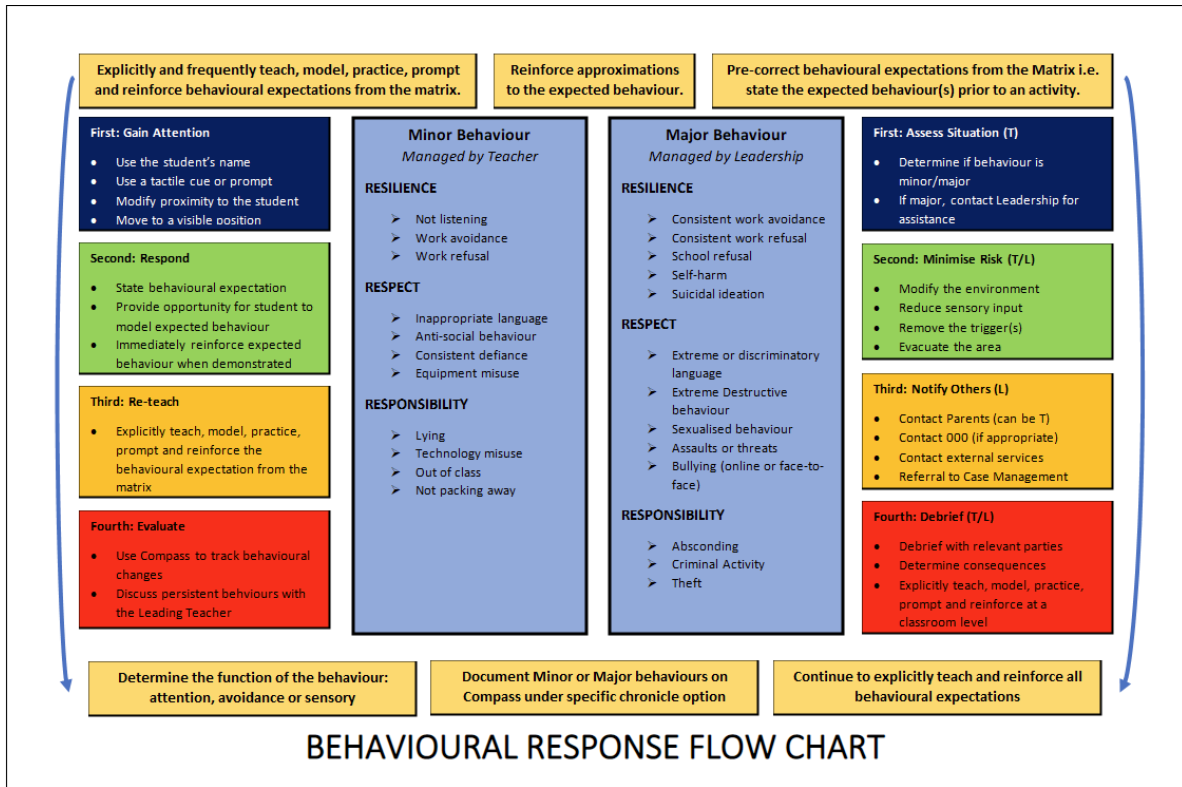
Our school considers, explores and implement positive and non-punitive interventions to support student behaviour before considering disciplinary measures such as detention, withdrawal of privileges or withdrawal from class.

Disciplinary measures may be used as part of a staged response to inappropriate behaviour in combination with other engagement and support strategies to ensure that factors that may have contributed to the student’s behaviour are identified and addressed. Disciplinary measures at our school will be applied fairly and consistently. Students will always be provided with an opportunity to be heard.

Disciplinary measures that may be applied include:

- warning a student that their behaviour is inappropriate
- teacher controlled consequences such as moving a student in a classroom or other reasonable and proportionate responses to misbehaviour
- referral to a Leading Teacher
- behaviour support and intervention meetings
- suspension
- expulsion

Marnebek School Behavioural Response flowchart



Suspension, expulsion and restrictive interventions are measures of last resort and may only be used in situations consistent with Department policy, available at:

- <https://www2.education.vic.gov.au/pal/suspensions/policy>
- <https://www2.education.vic.gov.au/pal/expulsions/policy>
- <https://www2.education.vic.gov.au/pal/restraint-seclusion/policy>


In line with Ministerial Order 1125, no student aged 8 or younger will be expelled without the approval of the Secretary of the Department of Education and Training.

The Principal of Marnebek School is responsible for ensuring all suspensions and expulsions are recorded on CASES21.

Corporal punishment is prohibited by law and will not be used in any circumstance at our school.

7. Engaging with families

Marnebek School values the input of parents and carers, and we will strive to support families to engage in their child’s learning and build their capacity as active learners. We aim to be partners in learning with parents and carers in our school community.

Marnebek School Cranbourne	Student Wellbeing and Engagement Policy	
-------------------------------	---	---

We work hard to create successful partnerships with parents and carers by:

- ensuring that all parents have access to our school policies and procedures, available on our school website
- maintaining an open, respectful line of communication between parents and staff, supported by our Communicating with School Staff policy.
- providing parent volunteer opportunities so that families can contribute to school activities
- involving families with homework and other curriculum-related activities
- involving families in school decision making
- coordinating resources and services from the community for families
- including families in Student Support Groups, and developing individual plans for students.

8. Evaluation

Marnebek School will collect data each year to understand the frequency and types of wellbeing issues that are experienced by our students so that we can measure the success or otherwise of our school based strategies and identify emerging trends or needs.

Sources of data that will be assessed on an annual basis include:

- student survey data
- Compass chronicle data
- school reports
- parent survey
- case management
- CASES21, including attendance and absence data
- SOCS


Marnebek school will also regularly monitor available data dashboards to ensure any wellbeing or engagement issues are acted upon in a timely manner and any intervention occurs as soon as possible.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in staff induction processes
- Made available in hard copy from school administration upon request

Our school will also ensure it follows the mandatory parent/carer notification requirements with respect to suspensions and expulsions outlined in the Department's policies at:

Marnebek School Cranbourne	Student Wellbeing and Engagement Policy	
-------------------------------	---	---

- [Suspension process](#)
- [Expulsions - Decision](#)

FURTHER INFORMATION AND RESOURCES

The following Department of Education and Training policies are relevant to this Student Engagement and Wellbeing Policy:

- [Attendance](#)
- [Student Engagement](#)
- [Child Safe Standards](#)
- [Supporting Students in Out-of-Home Care](#)
- [Students with Disability](#)
- [LGBTIQ Student Support](#)
- [Behaviour - Students](#)
- [Suspensions](#)
- [Expulsions](#)
- [Restraint and Seclusion](#)

SCHOOL RELATED POLICIES

- Child Safety and Wellbeing Policy
- Bullying Prevention Policy
- Inclusion and Diversity Policy
- Statement of Values and School Philosophy

POLICY REVIEW AND APPROVAL

Policy last reviewed	June 2023
Consultation	School Council, August 2023
Approved by	Jennifer Hamilton, Principal
Next scheduled review date	June 2024