



Dear parent/guardian,

Marnebek School Cranbourne is looking forward to another great year of teaching and learning and would like to advise you of Marnebek School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide the classroom and specialist subject materials for your child's learning, a wider offering of subjects and special curriculum experiences, digital learning devices and equipment upkeep of school owned buss, online learning applications

Marnebek School is endorsed as a Deductible Gift Recipient under the Income Tax Assessment Act 1997 (Cth) with the result that any donations made by you will be tax deductible. To be tax deductible, your donation needs to be made voluntarily. We have suggested an amount to be contributed under "Curriculum Contributions" and "Other Contributions" below, but please feel free to contribute an alternative amount. Amounts paid under "Extra-Curricular Items and Activities" are not donations and are not tax deductible.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Principal Jennifer Hamilton

School Council President Ivana Mioni

New Holland Drive Campus, 9 New Holland Drive, Cranbourne East, VIC 3977

Corrigans Road Campus, 9 Corrigans Road, Cranbourne East, VIC 3977

Telephone: (03) 5996 3858

Email: marnebek.sch.cranbourne@education.vic.gov.au | www.marnebek.vic.edu.au

LEARNING NEIGHBOURHOOD 1, 2 and 3 Curriculum Contributions – suggested tax-deductible contributions for items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> • Stationery supplies • Art – paint, crayons, canvas, glitter, coloured paper etc. • Technology – gardening tool, plants etc. • Food tech – food ingredients such as flour, butter etc. • Mathematics – numeracy blocks , maths resources • Sports – equipment • Sensory items 	\$ 155
<i>Online Subscriptions</i> <ul style="list-style-type: none"> • Boardmaker • Reading eggs • Literacy Planet • See Saw • Sunshine Online • Mathelitics • Wushka • Compass • Mosyle 	\$110.00
<i>ICT Devices – provision of devices from the shared classroom sets</i>	\$80
<i>Communication tools – PODD books, assistive technology devices, displays</i>	\$10
<i>Printing and photocopying of worksheets and learning materials</i>	\$20
<i>Whole school events</i> <ul style="list-style-type: none"> • Athletics carnival – entry and transport • School concert • Harmony day, Multicultural day Footy Colours Day, Education week 	\$15
Total tax-deductible Curriculum Contributions	\$[parent to complete]

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Other Contributions – suggested tax-deductible contributions for non-curriculum items and activities	Amount
<i>School Sports Victoria affiliation</i>	\$
<i>Student wellbeing programs</i>	\$
<i>First aid and hygiene equipment</i>	\$20.00
<i>School grounds maintenance and improvements</i>	\$30.00
Total tax-deductible Other Contributions	\$[parent to complete]

Extra-Curricular Items and Activities – provided on a user-pays basis

Marnebek School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

[Option 1] If you would like to purchase an item or activity for your child, please ensure payment is made to the school by 30th June 2023

[Option 2 – Modify the table below if required] The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
<i>[Use the listed items as examples only and either delete or replace with items relevant to your individual school context and identified needs]</i> <i>School magazine/ yearbook</i>	\$17.00
<i>Camps and excursions to be scheduled (estimated: \$TBA) [See <u>requesting parent payments for camps and excursions one-page overview</u> for more information]</i>	<i>Funded through CSEF or other grants and programs</i>
Total Extra-curricular Items and Activities	\$17.00

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Financial Support for Families

Marnebek School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Michelle Holdsworth

Ph: 03 5996 3858 | Email: michelle.holdsworth@education.vic.gov.au

Total

Category	Total recommended amount	Total payment
Total tax-deductible contributions	\$200	\$
Extra-Curricular Items and Activities	\$17	\$
Total	\$217	\$

Payment methods

Compass Pay through the compass module

Bpay – contact finance officer Sue Caddy for a copy of your statement

Eftpos facilities available at New Holland and Corrigans Road Campus

Payment Plans – available in in the compass module or contact Michelle Holdsworth

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis.

Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payments Policy and Guidance, Financial Help for Families Policy and any other relevant information.

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PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

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